

Privacy and Data Processing Policy for the GNN Site

The GNN respects individual privacy and values the confidence of visitors and users of the GNN Site. The privacy and data processing policy sets out the privacy principles GNN follows with respect to the collection, use, and disclosure of information that users of the Site may provide through the Site.

Legitimate Interests of the GNN and AAA: The GNN and this Site is an online community of practice and resource repository for neuroanatomy educators worldwide, which is funded by the American Association for Anatomy (AAA) Innovations Program. Any information we collect serves to further the purposes of GNN and AAA's mission to advance anatomical science through research, education, and professional development.

How We Use Information: The personal information you provide is stored in a secure location, accessible only by appropriate staff, and used only for the purposes to carry out GNN's programs and activities, including managing your access to the GNN Site and Repository. Your contact information will be used by GNN to send you information about the GNN site, new resources, its features, and uses. It will not be available to others outside the AAA and GNN teams. The GNN does not rent or sell its user lists for use by third parties. Additional details regarding how GNN may use your information are described in this Privacy Policy below. .

Personal Data: Personal data is defined in this policy as any information related to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier.

Data Processing: Information submitted on the GNN's website is collected, stored, and processed in Canada. If you are outside Canada, your Personal Data and other information will be transferred to Canada. The data privacy and data protection laws outside your country may offer less protection than the laws in your country. By using our website and services, you agree to the transfer of your Personal Data as described in this Privacy Policy. If you do not agree to such cross-border transfers of your Personal Data, please do not submit it through the GNN website.

Automatically Collected Data for Web Visitors: When you visit the GNN Site, the GNN team may collect certain information automatically that may not identify you personally. For example, aggregate data, such as IP addresses and the number of hits per page, may be collected. We may use information about your IP address to help diagnose problems, perform administrative tasks, analyze trends, track page usage statistics, and gather information that assists us in identifying visitor preferences. We may also use aggregate data for our business purposes such as disclosing such data to our partners and service providers, however this aggregate data does not identify you. Notwithstanding anything herein to the contrary, the GNN team and AAA may share personal data disclosed with

consultants and staff for internal business purposes and as required by law if such data are subpoenaed.

Online Forms: The GNN user application form requests users to provide various types of information: contact information (e.g., names and email addresses), and demographic information (like geographic region). Each type of information serves a different purpose. The types of personal data we collect are based on the services being requested by the user. This data is stored in our user database and may be shared with the AAA.

Communications from GNN/Email Preference: The GNN uses email as a method to communicate with GNN users. If you apply to join the GNN, create a log-in account, or subscribe to our mailing list or listserv, you indicate your consent to receive mailings from us with information about new programs and services. Except for transactional emails necessary to perform GNN's contractual obligations (e.g. password reset, renewal, etc.). Users may withdraw consent to receive emails at any time by following the "unsubscribe" or "opt-out" instructions included in each communication, or by sending an email to the GNN administrative team (globalneurontwk@gmail.com). GNN staff may still communicate with you directly via their personal email accounts, and using the email address you provided in your GNN user application, to discuss GNN-related business. If you wish to no longer have emails sent to you from the GNN regarding any issue, please let us know using the email address above.

External Links: The GNN website contains links to other sites. The GNN is not responsible for the privacy practices or the content of external websites. Websites maintained by third parties may collect information and use it in a way that is inconsistent with this privacy statement. We encourage our users to be aware when they leave the GNN website, and to read the privacy statements of each website they visit. Websites maintained by third parties may also refer to products, processes, or services; unless the GNN or AAA has provided explicit authority, such references in no way indicate our endorsement, recommendation, or preference.

Feedback: We may request information regarding various aspects of our services and programs through surveys. Survey participation is completely voluntary and the user has a choice whether or not to disclose any information. Information requested may include contact information and demographic information. Feedback received is used to improve the GNN websites and its performance and user experience. Personal information submitted by the user in response to surveys may be used for analysis of the GNN usage and performance and after removal of any identifiers also shared with sponsors and used in scientific publications or conference presentations. Electronic comments submitted in connection with or in response to a request for input will only be published if the user provides permission. Participation is completely voluntary and the user has a choice whether or not to disclose any information.

Categories of Personal Data We Collect: The GNN does not obtain any personal information about users unless they have voluntarily provided that information to the GNN via means including, but not limited to the user application forms, surveys, and by interaction with the GNN team. Site visitors can access some areas of this Site without submitting any information to us. However, if you wish to access the GNN Repository and/or become a contributor to the Repository, we may ask that you provide us personal data to create a log-in account, as well as enable us to communicate with you for the intended purpose. The categories of personal data we collect vary based on the programs you wish to engage in. For those who wish to access the Repository, we collect the following categories of personal data: first name, last name, affiliated institution, institutional email (used as log-in username), department/division/school or college, country, and your current role at the institution. GNN users may choose to submit personal information by mail, phone, email, or other means as deemed appropriate at that time.. While on the GNN website, information may be collected about your device and activity on the website. Some of the information collected may include search terms, browser information, computer or device type, operating system, website usage, referring/exit pages, date/time stamp.

Cookies and Analytics Data

“Cookies” are files that contain information created by a web server that can be stored on a user’s hard disk for future use. Some cookies (“session” cookies) expire and are automatically deleted when you close your browser, while others (“persistent” cookies) do not expire and are not automatically deleted. You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. However, if the user declines the attachment of any cookie, the user may not have access to the full benefits of the website.

We may use a web analytics service, such as Google Analytics, to record and analyze your activity on this website. The website or any such service may track your browsing across websites that use the same service and may collect demographic data, including the type of computer or operating system, and the location of the user. We also compile, anonymize and/or aggregate personal data and other information collected about Websites’ visitors, as described in this Privacy Policy, and use such anonymized and/or aggregated data for our internal purposes. This data is shared with Google Analytics to understand web visitor traffic. This aggregate information does not identify you. This use of your GNN website browsing data does not identify you, and is necessary for our legitimate interests in understanding how you use the website and the GNN services and to improve your experience on it. To provide website visitors more choice on how their data is collected by Google Analytics, Google has developed an Opt-out Browser add-on, which is available at <https://tools.google.com/dlpage/gaoptout/>, to enable you to opt-out of Google’s programs.

How We Share and Disclose Information

We do not share, sell, or rent information to third party processors for their promotional use or for marketing purposes. We may disclose personal data to third parties in the following circumstances:

- If you request or authorize (when required by the law, we will inform you in advance of the third parties to which we may provide your data and the purpose for doing so, and we will obtain your prior consent for such use);
- The information is provided, to comply with the law (for example, to comply with a search warrant, subpoena, court order, or respond to inquiries from government authorities), to protect our rights, property or safety, or the rights, property or safety of administrative team or others, or to investigate fraud,
- To address emergencies;
- To address disputes, claims, or to persons holding a legal or beneficial interest;
- If we are involved in a merger, acquisition, financing due diligence, reorganization, bankruptcy, receivership, sale of company assets, or transition of service to another provider, in which case your personal data and other information may be transferred to a successor or affiliate as part of that transaction along with other assets.
- When you terminate your GNN membership or cancel the GNN Site access, GNN and AAA may continue to share information about you according to our legal and regulatory requirements.

Data Storage: Personal data collected from our users at the time they joined the GNN or when they voluntarily update their profiles is stored electronically in our membership database. Data may be pulled from this database for legitimate use by the GNN team. User data is kept as long as you remain a GNN user.

Data Subject Rights: Subject to applicable law, you may have certain rights in relation to your personal data, as summarized below. To request information about these data subject rights, please send an email to globalneurontwk@gmail.com with “Data Subject Rights Request” in the subject line. In the email, please describe, with specificity, the data subject right you are requesting assistance with. Please note additional information may be requested by the GNN and AAA following your inquiry. Upon the GNN and AAA’s completion of review you will be notified if your request has been granted, denied, or exemptions apply.

Right of access: If you ask us, we will confirm whether we are processing your personal data and, if so, provide you with a copy of that personal data (along with certain other details).

Right to rectification: If your personal data is inaccurate or incomplete, you are entitled to rectify or complete it. If we have shared your personal data with others, we will tell them about the rectification where possible. If you ask us, where possible and lawful to do so, we will also tell you with whom we shared your personal data so that you can contact them directly.

Right to erasure: You may ask us to delete or remove your personal data and we will do so in some circumstances, such as where we no longer need it (we may not delete your data when other interests outweigh your right to deletion). If we have

shared your data with others, we will tell them about the erasure where possible. If you ask us, where possible and lawful to do so, we will also tell you with whom we shared your personal data so that you can contact them directly.

Right to restrict processing: You may ask us to restrict or ‘block’ the processing of your personal data in certain circumstances, such as where you contest the accuracy of that personal data or object to us processing it. We will tell you before we lift any restriction on processing. If we have shared your personal data with others, we will tell them about the restriction where possible. If you ask us, where possible and lawful to do so, we will also tell you with whom we shared your personal data so that you can contact them directly.

Right to data portability: You have the right to obtain your personal data from us that you consented to give us or that is necessary to perform a contract with you. We will give you your personal data in a structured, commonly used and machine-readable format. You may reuse it elsewhere.

Right to object: You may ask us at any time to stop processing your personal data, and we will do so:

- If we are relying on a legitimate interest to process your personal data — unless we demonstrate compelling legitimate grounds for the processing; or
- If we are processing your personal data for direct marketing.

Rights in relation to automated decision-making and profiling: You have the right to be free from decisions based solely on automated processing of your personal data, including profiling, that affect you, unless such processing is necessary for entering into, or the performance of, a contract between you and us or you provide your explicit consent to such processing.

Right to withdraw consent: If we rely on your consent to process your personal data, you have the right to withdraw that consent at any time. This will not affect the lawfulness of processing based on your prior consent.

Right to lodge a complaint with the data protection authority: If you have a concern about our privacy practices, including how we have handled your personal data, you can report it to the data protection authority that is authorized to hear those concerns. You may exercise your rights by contacting us as indicated under the “Communication Preferences” section below.

Please note: In some instances, if you withdraw your consent for GNN to hold and process your personal information, this may cause ineligibility for using the GNN. Without personal data, we would be unable to create a GNN account for you, thus voiding your eligibility. If you wish to continue to be a GNN user, but would like to change how your personal data is

processed by the GNN, we will work with you to our best ability to make this happen, if possible.

Updates to this Privacy Policy : The GNN and AAA reserves the right to update this privacy statement at any time. We will use data in accordance with the privacy statement under which any data has been collected. Questions should be sent to globalneurontwk@gmail.com.